

19th Governing Body Meeting
 19th Governing Body of SSSI Institute of Technology and Engineering has been conveyed on 08/12/2018 by 11:00 AM at Board Room (16009).

Agenda:-

S.No.	Particulars
1.	Action on 18th governing body meeting held on 10.02.18
2.	To review the income & Expenditure of the college for the financial year 2017-18
3.	To discuss and approve the budget allocation for the Academic year 2018-19
4.	To review the sanctioned strength and admitted candidates for the academic year 2018-19
5.	To discuss and finalize the Software and Hardware requirement for full pledged Autonomous examinations system
6.	To discuss and finalize the honorarium to the paper setters, valuers, scrutinizers
7.	To discuss about the Examination fee that is to be fixed for the students under the Autonomous System.
8.	To review about the result of Diploma, UG & PG Programs for the AY 2017-18
9.	To review about the progress of the Value added programs introduced for the AY 2018-19
10.	To discuss about the built up area requirements for the AY 2019-20 including Examination Centre
11.	To discuss and approve the list of staff (Teaching and Non-Teaching) selected for the Academic year 2018-19.
12.	To discuss about the increase in intake either in CSE/ECE or introducing new Program based on AICTE Regulation.
13.	To discuss nominate the one finance committee member by the Governing Body
14.	To discuss and implement the merit scholarships for the AY 2018-19
15.	Any other matter with the Permission of the Chair

Members present :-

Sl:No.	Name	Role	Signature
1	Dr. B Venu Gopala Kishnar	chairman	Dr. Venu G
2	Dr. M Narendra Kishnar	Vice chairman	H. N. K.
3	Dr. M Kranthi Sudhar	Secretary	K. S.
4	Dr. A Lakshmana Rao	Member	A Lakshmana Rao
5	Dr. N V G Prasad	Member	N V G Prasad
6	Dr. P Surendra	Member	P. Surendra
7	Dr. M Venkatrayudu	Member	M. Venkatrayudu
8	Dr. A Ananda Kumary	Member	A Ananda Kumary
9	Dr. P V Subbaiah	Member	P V Subbaiah
10	Prof. A K Tripathi	Member	A K Tripathi
11	State Govt. Nominee	Member	
12	Dr. V Ravindranath	Member	V Ravindranath
13	Dr. K Ishanu Prasad.	Member Secretary	K Ishanu Prasad

minutes of Meeting

The chairman Sri B Venu Gopala Krishna chaired the Meeting and with the permission of the chair, Member-Secretary invited all the Members and introduced the new Members of the Governing Body to each other.

Resolutions :-

1] With the permission of the chair, Member secretary reviewed about the action taken on 18th Governing Body Meeting Resolutions.

2] Member secretary has submitted the Income and Expenditure of the institution for the financial year 2018-19 and asked for the suggestions. Members reviewed and approved.

3] Member secretary has presented the budget requirements for the Academic year 2018-19.

a) Dr. P.V. Subbaiah suggested to focus on CAB/CAM and Soil Testing Laboratories.

b) Same Member suggested to sanction 50% Expenditure or Registration fee for attending the Seminars/Workshops /conferences / FDP programmes etc...

c) Members suggested to improve the R&D Laboratory needs for skill development. After due discussion the budget approved.

4] Member secretary has presented the list of sanctioned intake & admitted to the various UG, PG & Diploma programmes for the AY 2018-19. Members expressed satisfaction with respect to the admissions made to Diploma, UG & M.Tech programmes. However, Members expressed dissatisfaction in case M.Tech programme, asked to take active step in promoting the

M.Tech programs based on future requirements.

5] Member secretary proposed the software and Hardware requirements for the Autonomous Examinations system based on the requirements submitted by the Controller of Examinations. The said requirements are in line with the other Autonomous colleges and university.

a) Dr. A Anand Kumar suggested to develop the own software for the purpose of Examination. Member secretary addressed the software requirement assignment was given to Dr. K Anand Kumar, Head of the Dept. of CSE and at present it is under progress & if it fails then procurements may be made. Members have accepted the same and approved for need based purchase.

6] Member secretary has submitted the proposal and narrated about the Honorarium / Remuneration and other charges for the Autonomous Examination related matter. At the same time Member Secretary has also briefed about the present payments by JNTUK, Kakinada and other Autonomous colleges which they are following. Members verified the same and accepted the proposals for immediate implementation.

7] Member secretary proposed the Examination Expenditure under the Autonomous system; Accordingly the fee fixation for UG and PG also proposed and approved by the members. Dr. A Anand Kumar & Dr. P.V Subbaiah suggested the fee for:

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|----|---|-------------|
| a) | M.Tech / M.B.A Examination | Rs. 2000.00 |
| b) | Revaluation Fee | Rs. 1000.00 |
| c) | PG project work / Dissertation Fee | Rs. 5000.00 |
| d) | Project / Dissertation Evaluation | Rs. 1000.00 |
| e) | TA / DA for project / Dissertation | Rs. 3000.00 |
| f) | UG project Evaluation / candidate | Rs. 15.00 |
| g) | Controller of Examinations and Assistant controller | |

Examinations will be acting as Coordinators for Evaluation work. Members discussed and approved the proposals submitted and recommended by Dr. A Anand Kumar and Dr. P.V. Subbiah for implementation.

8] Member secretary addressed the Academic performance of the diploma, B.Tech and PG students for the AY 2017-18.

a) Sri N. Venkataraidu suggested to include successful graduates percentage for passed out batch.

b) Dr. A Anand Kumar suggested that, separate the weak students & arrange to conduct the test regularly to improve the performance.

9] Members have reviewed the various value added programs organised by the departments and expressed satisfaction. Sri M. Navendra Krishna suggested to conduct at least 2 certificate courses per year & asked to make NPTEL programme compulsory. Dr. P.V. Subbiah suggested to include certificate course in sports & Games by NPTEL accordingly resolved.

10] All the members have discussed the need of built up area for the Examination branch keeping in view of Autonomy which were following. Members suggested to have at least 2000 Sq.M built up area. It is finally decided to construct the built up area in the coming AY 2019-20.

11] Member secretary submitted the list of faculty selected for the AY 2018-19 in the month of April/May-2018. Members reviewed & suggested to improve the doctorates and focus on R & D.

12] All the members have reviewed the Admission made for the AY 2018-19 & expressed satisfaction & identified demand in the field of CSE & ECE branches. Discussion also made about the feasibility of branch Electronics and Computer Engineering. Finally members suggested to file the application to AICTE & concern authority for increase intake in CSE & introduce or withdraw any other specializations either at UG, PG & Diploma programs (based on AICTE hand book 2019-20).

13] Member Secretary addressed the Member of Finance committee under the Autonomous system as per norms of UGC & MHRA. 3 Faculty Names are proposed to the members to nominate. After through discussion it is proposed to nominate prof. CRS Hanuman, Dept. of ECE & accordingly it is resolved.

14] List of Merit scholarships announced by college for AY 2018-19 is submitted to the members for further discussion. The decision was made to encourage Meritorious students at the campus. All the members have discussed & approved the list.

15] Under any other matter :

→ Member Secretary submitted the requests made by R&B, Autonomous Exams, consultancy & other (need based) for opening the separate Bank A/c's for getting funds from funding agencies. All the members have accepted the need & directed the Member Secretary to arrange to open Bank A/c's with appropriate title as & when needed.

→ Sri M Narendra kishna proposed to start book bank scheme from AY 2019-20 with fee Rs. 5000.00/student so that notes textbooks can be issued to the students. All the members discussed & resolved to introduce from the AY 2019-20.

The meeting ended with vote of thanks & All members have joined for the lunch by 1:30 PM.
Members :-

Sl.No	Name	Role	Signature
1	Sri B Venu Gopal kishna	Chairman	[Signature]
2	Sri M Narendra kishna	Vice-Chairman	[Signature]
3	Sri M Kranthi Sudha	Secretary	[Signature]
4	Sri A Lakshmana Rao	Member	[Signature]
5	Sri N V G Prasad	Member	[Signature]
6	Sri P Surendra	Member	[Signature]
7	Sri M Venkatrayudu	Member	[Signature]
8	Dr. A Arundel kumar	Member	[Signature]
9	Dr. P.V Subbaiah	Member	[Signature]
10	Prof. A.K Tripathi	Member	[Signature]
11	State Govt. Nominee	Member	[Signature]
12	Dr. V Ramdhanathi	Member	[Signature]
13	Dr. K Bhanu Prasad	Member Secretary	[Signature]